



## Europass Curriculum Vitae

### Personal information

First name(s) / Surname(s) **Clara Beffa**

Nationality Italian

### Work experience

Dates Since April 2024

Occupation or position held **Division Manager – Risk Assessment and Adaptation Strategies (RAAS) Division**

Main activities and responsibilities Responsible to work with RAAS Scientific Director to coordinate the division activities which encompass budgeting, hiring planning, coordinating the pool of Project Managers in charge of research projects.

Name and address of employer Fondazione CMCC “Centro Euro-Mediterraneo sui Cambiamenti Climatici” (CMCC)  
Via della Libertà, 12 - 30175 Venezia Marghera (VE), Italia

Type of business or sector Research

Dates January 2023 – March 2024

Occupation or position held **Senior Scientific Project Manager - RAAS and ECIP Divisions**

Main activities and responsibilities Responsible for budgeting, financial reporting and control activities of several HE scientific research projects. Responsible for managing HE projects as coordinator, taking the lead to coordinate the consortium to ensure a timely finalisation of deliverables and milestones, as well as periodic scientific and financial reporting. In charge of supervising the input of other CMCC divisions on the implementation of HE projects in which RAAS is the coordinating division within CMCC. Responsible to support the Division Manager in managing division procurement, approval of business trips and monitoring of semi-annual and annual division budget. Support is also provided to allocate HR resources in HE and commercial projects.

Since January 2024, after the creation of CMCC Research Institutes, activities are performed exclusively for RAAS division.

Selection of managed projects:

Projects managed as coordinator: ACCREU (ECIP division), NATURANCE and DESIRMed (RAAS division).

Projects managed as coordinating division within CMCC: ARCADIA, CLIMAAX, CLIMATEEUROPE2, CLIMAX PO, NBRACER.

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Via della Libertà, 12 - 30175 Venezia Marghera (VE), Italia

Type of business or sector Research

Dates Since January 2022

Occupation or position held **Key Expert (part time)**

Main activities and responsibilities EU Technical Assistance for the development and implementation of the OCT Youth Network: The global objective is to support the development and implementation of an initiative that would increase the ties between young people living in the OCTs and the EU and enhance the knowledge and involvement of young people in the EU-OCT partnership.

Name and address of employer Eurecna srl, via della pila 3/, 30175 Venezia Marghera (VE), Italia

Type of business or sector Technical assistance

Dates September 2013 – December 2022

Occupation or position held	<b>Senior Project Manager</b>
Main activities and responsibilities	In charge of daily management of TA projects with frequent field visits. Responsible for contractual issues with contracting authorities, consortium partners and experts. Responsible for short term experts selection and mobilisation; supervision on interim and mission reporting; responsible of funds management. Organisation of Eurecna's participation at the European Development Days 2018, where Eurecna was selected as organiser of a session dedicated to Strengthening girls' and women's voice and participation. Short term expert in the EU-funded project "TA for Winter Tourism Corridor in Erzurum, Erzincan and Kars (Turkey): preparation of the report on gender GAP in SMEs (2017). Short term expert in the EU-funded project "Servicios de Asistencia Técnica Local para el Proyecto ADESEP, América Central": support in the organisation of workshops focusing on women entrepreneurship; Short term expert in the EU-funded project "Gender equity and empowerment of women in Lebanon": involved in the organisation of 8th March 2018 event to enhance the role of women in the decision-making process. Project Director of the TA to INAMU (Women National Institute) in Costa Rica "€MPRENDE: Fortalecimiento de las capacidades empresariales de las mujeres para potenciar su autonomía económica" (2014-2017)
Name and address of employer	Eurecna spa, via della pila 3/, 30175 Venezia Marghera (VE), Italia
Type of business or sector	Technical Assistance
Dates	August – December 2021
Occupation or position held	<b>Expert on gender and women empowerment</b>
Main activities and responsibilities	Consultant contracted within the framework of the project "Expert long-term on gender and women empowerment", financed by SIDA. Provided support in the reporting and communication activities following the UfM Regional Dialogue on Women (21st September), aiming at collecting comments from UfM member states and other stakeholders on the draft Regional Progress Report on Women Empowerment. Provided support in drafting ToR and tender documents; provided support in activities related to women entrepreneurship.
Name and address of employer	Union for the Mediterranean, Palacio de Pedralbes, Pere Duran Farell 11, Barcelona (Spain)
Type of business or sector	Technical assistance
Dates	October 2014 – March 2015
Occupation or position held	<b>Deputy Head of Project Implementation Unit</b>
Main activities and responsibilities	In addition to the duties of Senior Project Manager (see above), Deputy Head of Project Implementation Unit (replacement of the Head of Unit currently on maternity leave). In charge of the supervision of the team of Project Managers; close cooperation with the Board of to monitor the performance of the Unit. Responsible for all invoices towards EU and other Contracting Authorities. Management of the EU project "Provision of advisory services to SMEs, phase II" in Croatia (budget EUR 2.978.400).
Name and address of employer	Eurecna spa, via della pila 3/, 30175 Venezia Marghera (VE), Italia
Type of business or sector	Technical Assistance
Dates	May 2013 – January 2015
Occupation or position held	<b>Web Marketing Specialist (part time)</b>
Main activities and responsibilities	Androidiani.com is one of the most popular Italian web site focusing on Android platform. Part time support to the planning of marketing activities. Support in the management of relations with advertisers, planning of web activities, coordination with bloggers.
Name and address of employer	Androidiani.com
Type of business or sector	Web marketing
Dates	September 2011 – September 2013
Occupation or position held	<b>Senior Business Developer</b>

Main activities and responsibilities	Senior Business Developer for TA opportunities funded by the European Union (EU), UK Department for International Development (DfID), World Bank (WB) and United Nations (UN) Agencies in the Middle East, Turkey and Asia. In charge of setting up consortia and managing relations with international partners and Delegations of the EU, identification of project opportunities, management of the expression of interest phase, tender preparations, selection of key experts, budget finalisation.
Name and address of employer	Eurecna spa, via della pila 3/, 30175 Venezia Marghera (VE), Italia
Type of business or sector	Technical Assistance
Dates	October 2008 – August 2011
Occupation or position held	<b>Project Manager and Business Developer</b>
Main activities and responsibilities	Project management and business development activities in Africa, Middle East, Turkey and Mediterranean Region.
Name and address of employer	Eurecna spa, via della pila 3/, 30175 Venezia Marghera (VE), Italia
Type of business or sector	Technical Assistance
Dates	September – October 2008
Occupation or position held	<b>Consultant</b>
Main activities and responsibilities	Consultant at the General Secretariat for the 1st Conference of Young Italians all over the World.
Name and address of employer	Italian Ministry of Foreign Affairs, Rome, Italy
Type of business or sector	Government
Dates	June 2007 – May 2008
Occupation or position held	<b>Project Manager</b>
Main activities and responsibilities	Project Manager in charge of the following projects: - Conception of the web site to promote the strategic plan of the town of Oristano; - MAPRES, Marine Pollution Monitoring and Mitigation by Remote Sensing, financed by the European Commission, DG Environment; project with public-private partnership in marine research. - OBSIND, Interreg III, MEDOCC Project aiming at integrate the countries in Southern Europe; - Press campaign in Tunisia, financed by Sicily Region (Progetto Paese POR Sicilia 2000-2006, lot 3). Also in charge of the preparation of technical proposals for local development projects in Italy.
Name and address of employer	Lattanzio e Associati (now Lattanzio KIBS), Rome, Italy
Type of business or sector	Technical Assistance
Dates	December 2006 – May 2007
Occupation or position held	<b>Consultant</b>
Main activities and responsibilities	Consultant working in the International Relations Office. Support to the Head of the Office in the management of administrative procedures linked to international agreements and European Mechanism for Civil protection. Participation as a team of the Italian Civil Protection in international simulation exercises.
Name and address of employer	Italian Government – Department of Civil Protection, Rome, Italy
Type of business or sector	Government
Dates	May – September 2006
Occupation or position held	<b>Trainee</b>
Main activities and responsibilities	Trainee working for the General Directorate for Multilateral Affairs and Human Rights, office in charge of disarmament and nuclear weapons.
Name and address of employer	Italian Ministry of Foreign Affairs, Rome, Italy
Type of business or sector	Government
Dates	March – April 2006

Occupation or position held **Trainee**  
 Main activities and responsibilities General Directorate for International Relations.  
 Support in the management of the administrative documentations (applications, approvals, etc.) related to the allocation of funds granted by means of the Regional Law on the promotion of Venetian heritage in Italy and abroad.

Name and address of employer Veneto Region, Venice, Italy  
 Type of business or sector Regional Government

### Education and training

Dates October 2000 – March 2005  
 Title of qualification awarded Laurea Vecchio ordinamento (Master Degree) in International Relations and Diplomacy  
 Principal subjects/occupational skills covered International relations, sociology, political science, modern history.  
 Name and type of organisation providing education and training University of Trieste, Italy

### Personal skills and competences

Mother tongue(s) **Italian**

Other language(s)

Self-assessment

European level (\*)

**English**

**French**

**German**

Understanding		Speaking		Writing	
Listening	Reading	Spoken interaction	Spoken production		
C2	C2	C2	C2	C2	
<i>IPEC - International professional English Certificate</i>					
C2	C2	C2	C2	C2	
Dalf A6					
A2	A2	A2	A2	A2	
Zertifikat Deutsch					

(\*) [Common European Framework of Reference for Languages](http://www.cedefop.europa.eu/en/content/framework)

Social skills and competences At her ease in multicultural environments; strong communication and mediation skills

Organisational skills and competences Team player, experienced in managing working groups and define roles and responsibilities. Experienced in prioritising tasks and meeting deadlines.

Technical skills and competences 15 years of experience in managing complex projects, involving several partners.

Computer skills and competences Office, online meeting devices (Zoom, Webex), Google workspace.

Driving licence B