

PERSONAL INFORMATION



Elena Niero

📍 CMCC@Ca'Foscari
Edificio Porta dell'Innovazione – 2nd floor
Via della Libertà 12
30175 – Venice-Mestre
Italy

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✉ elena.niero@cmcc.it

Sex F | Date of birth 17/11/1992 | Nationality Italian | Driving licence B

WORK EXPERIENCE

October 23rd 2018 – Present day

Venue manager's assistant and event organizer

CMCC@Ca'Foscari
Via della Libertà 12

30175 – Venice-Mestre (Italy)

- Venue management, organization and arrangement of events

April 3rd 2018 – October 3rd 2018

Travel agent

Albatravel S.r.l.

Department "Albatravel Platinum España"

Viale Ancona 24

30172 - Mestre – Venice (Italy)

- Creation of tailor-made package tours, travel customer care, accountancy

June 1st 2016 – January 3rd 2018

Hotel receptionist

Kosher House Giardino dei Melograni

Cannaregio 2874 – Jewish Ghetto

30121 - Venice (Italy)

- Reception activities, customer care, accountancy, front and back office tasks

June 7th 2010 – July 12th 2010

Tour guide

Villa Widmann Rezzonico Foscari

Via Nazionale 420

30034 – Mira – Venice (Italy)

- Tourist reception, tour guide at the Villa, information point, ticket office

June 8th 2009 – July 6th 2009

Hotel receptionist

Albergo Marin

Ramo delle Chioverete 670/B

30135 – Santa Croce - Venice

- Reception activities, front and back office tasks, customer care

EDUCATION AND TRAINING

July 3rd 2017

Master's degree

Intercultural Development of Tourism Systems

Ca' Foscari University of Venice

Cannaregio 873 – Fondamenta San Giobbe

30121 – Venice (Italy)

Dissertation: "International Film Festivals as tourist catalysts: the International Film Festival of Rotterdam". Supervisor: Prof. Matteo Giannasi

110 Cum Laude / 110

November 12th 2014 **Bachelor's degree** 107 / 110

Linguistic and Cultural Mediation
 Ca' Foscari University of Treviso
 Riviera Santa Margherita 76
 31100 – Treviso (Italy)
Dissertation: “ Aspectos lingüísticos de la traducción en italiano de la filmografía de Almodóvar”.
Supervisor: Prof. Luis Luque Toro

September – December 14th 2013 **Training period abroad** 30 / 30

Curso Para Extranjeros
 Universidad de Málaga (UMA)
 Avda. de la Estación de El Palo, 4
 29017 - Málaga (Spain)

July 5th 2011 **High-School Diploma** 100 / 100

Istituto Tecnico Commerciale Statale “Maria Lazzari”
 Via Curzio Frasio 27
 30031 Dolo – Venice (Italy)

May 2009 **ECDL – European Computer Driving Licence certification**

PERSONAL SKILLS

Mother tongue
 Other languages

	Italian				
	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C1	C1	C1	C1	C1
Spanish	C1	C1	C1	C1	C1
French	B2	B2	B2	B2	B2

Levels: A1/A2: Basic user - B1/B2: Independent user - C1/C2 Proficient user

DIGITAL SKILLS

ECDL – EUROPEAN COMPUTER DRIVING LICENCE

- Windows
- Microsoft Office: Word (Independent user), Excel (Independent user), Power Point (Independent user)