



**Notice Pursuant to Article 13 Of GDPR
for suppliers of the Euro-Mediterranean
Center on Climate Change Foundation**

MOD57-ACQ

REV 10

25.06.2025

The Euro-Mediterranean Center on Climate Change Foundation (hereinafter referred to as the "Foundation"), with its registered office in Lecce (LE) - 73100, at via Marco Biagi, 5 (VAT number 03873750750), in compliance with the provisions of EU Regulation 2016/679 (General Data Protection Regulation, hereinafter referred to as "GDPR"), hereby informs the data subjects about the methods of processing personal data collected. By "data subjects" or "individuals concerned," we mean natural persons who directly or indirectly, through legal entities (to which the GDPR does not apply), act as suppliers of goods, works, and/or services to the Foundation.

1. Data Controller and Data Protection Officer

The data controller is the Foundation, as identified above, represented by its current President. The data controller can be contacted via email at privacy@cmcc.it.

The data controller appointed as a Data Protection Officer who can be contacted via email at dpo@cmcc.it.

2. Categories of Processed Data

Personal data of data subjects may be collected from the individuals themselves (e.g., when submitting a bid and/or a quotation), through other individuals who are part of the suppliers' organization or from third parties (e.g., verification of self-certifications and declarations provided), in compliance with specific contractual or legal obligations. Specifically, the following categories of personal data are processed by the Foundation:

- i. Common data;
- ii. Judicial data.

The collected personal data may include information such as:

- Identifying data, including name, surname, date and place of birth, tax code, address documents, country of residence, telephone/fax numbers, email address/PEC;
- Identity verification documents;
- Data included in offers, quotations, self-certifications, and declarations submitted to the Foundation (e.g., specific qualifications);
- Data contained in correspondence with the Foundation's offices;
- Information concerning remuneration and bank account details;
- Tax and social security data.

In addition to the aforementioned data, for the processing purposes identified in section 3, judicial data of the data subjects may also be collected and processed, such as data relating to pending charges and entries in the criminal record.

3. Purposes and Legal Basis of Processing

The personal data provided during the pre-contractual phase and during the contract relationship are necessary for the establishment of the supply relationship with the Foundation and will be processed solely for the purpose of enabling its implementation



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and execution, in compliance with the applicable legal provisions. In particular, personal data may be processed for the following purposes:

- a) Finalizing and executing the supply contract;
- b) Fulfilling obligations provided by law, regulations, and/or European Union provisions.

For the above purposes, the legal basis for processing can be found in Article 6(1)(b) of the GDPR (processing is necessary for the performance of a contract to which the data subject is party) and Article 6(1)(c) of the GDPR (processing is necessary for compliance with a legal obligation to which the data controller is subject)¹.

Failure to provide personal data may prevent the establishment or proper continuation of the contractual relationship.

4. Data Processing Methods and Retention Period

The processing of personal data provided by data subjects will be carried out by authorized personnel of the Data Controller, in accordance with Article 29 of the GDPR. Such personnel will be given adequate instructions regarding the processing of personal data. Processing will take place on paper or through the computer systems used by the Data Controller, with logic strictly related to the aforementioned purposes and in a manner that guarantees the security and confidentiality of the data. No automated decision-making processes will be implemented. The Foundation will retain the collected personal data for the period necessary to achieve the purposes for which they were collected and processed, or as required by national and Union laws, regulations, and provisions to which the Foundation must adhere (e.g., accounting and tax legislation, etc.).

5. Recipients of Data and Data Transfer

Data processed for the above purposes will be processed by Foundation staff, duly authorized and instructed, limited to what is necessary for the performance of their respective duties. Furthermore, the Foundation relies on external service providers to provide specific services instrumental to the realization of its institutional activities. These entities are appointed by the Foundation as Data Processors and may only access the data necessary and essential for the provision of the requested service, in accordance with their obligations under current legislation and contractual conditions to ensure data protection. The list of Data Processors will be made available to the data subjects upon request. By way of example, recipients may include:

- Providers of IT services and/or products;
- Providers of cash and treasury services (e.g., for payment execution);
- Providers of technical and administrative services;

¹ The Foundation processes judicial data in compliance with the verification obligations identified by the Public Procurement Code (Legislative Decree 36/2023 and subsequent amendments).

	Notice Pursuant to Article 13 Of GDPR for suppliers of the Euro-Mediterranean Center on Climate Change Foundation	MOD57-ACQ REV 10 25.06.2025
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- Insurance service providers;
- Third-party consultants and professionals (e.g., lawyers, accountants, etc.).

In addition to the above, the Foundation may communicate the personal data for which it is the data controller to other public entities and administrative bodies (e.g., National Anti-Corruption Authority) as well as other entities acting as partners of the Foundation, if they need to process the same data for their own relevant procedures, in compliance with legal regulations or contractual obligations. These entities will process personal data as independent data controllers. Therefore, data subjects may contact them to exercise their rights concerning the processing of their personal data, in accordance with the GDPR.

Finally, the personal data of the data subjects will generally not be transferred to countries or international organizations outside the territory of the European Union. If personal data processed should be transferred outside the territory of the European Union, such transfer will only be carried out in compliance with the provisions set out in Chapter V "Transfers of Personal Data to Third Countries or International Organizations" of the GDPR.

6. Rights of the Data Subject

In accordance with current legislation, each data subject has the right to exercise the rights related to the processing of their personal data, in accordance with Articles 15-22 of the GDPR, as well as the right to lodge a complaint with the Supervisory Authority (for more information, consult the website of the Italian Data Protection Authority www.garanteprivacy.it). To exercise these rights, data subjects can send an email to privacy@cmcc.it.